

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **May 19, 2014** at the Brown County Resource Recovery Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order

The meeting was called to order by Solid Waste Board Chair John Katers at 2:00 pm.

2. Roll Call

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Lisa Bauer-Lotto
John Kennedy
Mike Van Lanen
Norb Dantine, Treasurer
Dave Landwehr
Bud Harris

Also Present: Dean Haen, Brown County
Chad Doverspike, Brown County
Mark Walter, Brown County
Chris Blan, Brown County

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Mike Van Lanen. Unanimously approved.

4. Approval/Modification – Meeting Minutes of March 17, 2014

A motion to approve the minutes was made by Mike Van Lanen and seconded by Norb Dantine. Unanimously approved.

5. Compactor at Recycling Transfer Station - Request for Approval

An internal study was completed by Chad Doverspike, Operations Manager, which concluded that installation of a compactor at the Recycling Transfer Station would save the department money. Sloan Vazquez then completed a study and determined there is a good return on investment for installation the compactor. The department continued the process with Outagamie and Winnebago Counties as part of the BOW System. Schenck was hired by BOW

to draft guidelines *Transferring Counties Capital, Operating, and Hauling Costs Policy* about how to deal with capital that sits in another county. These guidelines are written in general terms and not specific to Brown County. The three counties spent much of this year determining a mutually agreeable legal mechanism for installing a BOW compactor at Brown County recycling transfer station. Considerations included an amendment to the BOW recycling agreement, memorandum of understanding and a letter of understanding. The letter of understanding was decided upon. The intent of the letter of understanding is to document where this process came from, where it stands today and how to deal with capital funds. The letter of understanding gets more specific to Brown County in regards to the compactor. Brown County will maintain the compactor, the electrical will be separately metered and paid by BOW. Any building modification costs will be the responsibility of Brown County. The compactor costs will be reimbursed by BOW based on each Counties percentage of recyclables delivered. Brown County delivers approximately 40% of the total recyclables delivered. The department will get the directors of the BOW counties to sign the *Transferring Counties Capital, Operating, and Hauling Costs Policy* as suggested. The overall projects cost will be approximately \$450,000. Brown County budget \$300,000 for this project. Since Brown County will have to pay all compactor and building modification costs upfront and be reimbursed by BOW, a budget adjustment will be necessary.

A motion was made to approve the installation of the Compactor at the Recycling Transfer Station with the condition that the directors' signatures be added to the *Transferring Counties Capital, Operating and Hauling Costs Policy* document. Motion was made by Dave Landwehr and seconded by John Katers. Unanimously approved.

6. HHW DNR Action – Update

A letter was issued from the WI DNR stating that the HHW Facility had resolved issues that were identified March 4, 2014 and because of this, WI DNR closed out the Notice of Violation (NOV) and will take no further action.

Chris Blan, Resource Recovery Technician, gave a report on the steps that were taken to get this NOV closed out.

7. Director's Report – Update

June 17, 2014 will be the 3rd Annual Stakeholder's Event at Ashwaubenon Village Hall at 12:45pm.

A contract is being negotiated with Waste Management for refuse and recycling.

A RFP was due Monday, May 19th for the South Landfill Resource Recovery Park. Twelve different representatives from consulting firms came to the site visit. There is a lot of interest in the project. The goal is to have a contract in place by July 1st and a plan in place by December 31st. The first review of RFP's will be May 22nd downtown Green Bay by the committee.

Mark Walter, Business Development Manager, worked with Green Bay (3 different routes) to do a recycling sort of about a ton of material over a period of three days. UWGB students had

helped with this project. Mark is analyzing the results. There was a lot of media coverage on this project.

An RFP is out regarding a new scale at the Resource Recovery Facility. The current one is 22 years old and ready to be replaced. A typical scale has a life span of 20 years with technology being a primary reason for replacement.

8. Such other Matters as Authorized by Law

No other matters as authorized by Law.

9. Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Dave Landwehr.
Unanimously approved. Meeting adjourned at 2:45 pm.

John Katers, Chair
Solid Waste Board

Dean Haen, Director
Port & Resource Recovery Department